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SYSTEMS DEVELOPMENT

♦ Project Management - Operational Management - Managing Direction ♦

“Establishing and Developing New and Existing Systems and Procedures (1992 - Present)”

Fully accomplished in leading business startups whilst controlling divisional finances with the ability to analyze complex problems to workable solutions and corporate objectives. An effective operational manager and a member of an executive management team, reporting to board level and providing business strategy, business generating ideas and direction with an inspirational leadership style that has exceeded targets, minimized risk and maximized growth. Now looking to make a continued, significant contribution within the development of a strategy for an employee-oriented company in Africa or Far East.

AREAS OF EXPERTISE

- Project Management
- Operational Management
- Systems Implementations
- Systems Development
- Meeting strict objectives
- Business Start-up / Development
- Continuous Improvement
- Staff Development
- Presentations to board level
- Recruitment
- HR Management
- Care of Expatriates
- Health and Safety
- Leadership
- Quality Assurance

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

BUSINESS START UP AND FINANCE MANAGER

2001 - 06

Company A (Nigeria)

Working in liaison with the Chairman, the Board of Directors the company Lawyers and the Nigerian authorities in order to incorporate the above mentioned companies.

- Established the financial structure for the companies including an updated local payroll.
 - Instrumental in the development of the companies' financial operations (sole bank signatory), organizational and interdepartmental communication, staff training and development, client relations and marketing.
 - Wrote the company manual for the Nigerian employees including, benefits, pension fund, retirement bonus.
 - Negotiated contracts with agencies and landlords, solved expatriate problems that protected the company.
 - Led a recruitment campaign and training on how to interview and employ expatriates. Organized their accommodation, co-ordinated transport / logistic and looked after their welfare (Immigration, PAYE, taxes, Police matters, Licences, invitation letters, possible deportations, housing, transport, social).
 - Minimized risk investment by presenting analysis, statistics, environment and state related information.
 - As Company Ambassador, represented the Habbah Food at National and International level.
 - Established a new water factory from the scratch within 6 months that includes the licence from the Federal Government and the State Governments factory approval.
 - Today's daily production is on the level of 80% or 400,000 water sachets. The main customers are mainly the Universities in Edo State. The water is regarded as one of the top quality products.
 - Reactivated a fully automatic bread factory with a capacity of 3,000 bread per hour (within 3 months).
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PROFESSIONAL EXPERIENCE AND ACHIEVEMENTS (CONTINUED)

FINANCIAL CONTROLLER / GENERAL MANAGEMENT

1997 - 00

Company B, Nigeria

Financial Controller with far wider range of responsibilities. My main focus was the maintenance of excellent relationships with high profile customers such as Shell, Exxon-Mobil, Chevron-Texaco, Stat oil, Total, Elf, Halliburton and other major companies.

- Contributed to strategy formulation and forward planning as a member of the management team.
- Instrumental in dramatically developing products, improving finances and staff retention / morale through an effective recruitment program.
- Helped grow the company from 18 local staff and 4 expatriates to over 150 local staff and 20 Expatriates.
- Maintained a high quality service that achieved ISO quality standard accreditation.
- Negotiated contracts with agencies, landlord, Governments (Federal- State- and Local), oil-company related licenses, Nitel, NCC, Advertising and a few more other relevant or irrelevant authorities.
- Reported to the MD re: non-technical sectors i.e. financial transactions (sole signature), taxes, payroll, staff recruitment, development, welfare and health, housing and transport.
- Reviewed existing budgets and presented a cost effective plan for infrastructure and support expenditure.

ASSISTANT TO THE FINANCIAL DIRECTOR

1992 - 97

Company C Nigeria 1992-99

- As New Project Manager reorganized the Head office and its branches in Warri, Portharcourt, Kano, Kaduna, Abuja, Ikeja and Tin-Can Island.
- Oversaw the installation of the latest accounting computer software and networking technology update (SAP-IBM), IT with Switchboards, Nitel-Lines, Radios, Paktel and Satellite systems within budget.
- Installed a communication and accounting software (SAP) in Angola (Luanda & Cabinda), Congo (Point Noir) & Gabon (Libreville) that sent the monthly closing figures to the head office in Switzerland in real-time.

EARLY CAREER

Admin. Manager (Board Member)	Haus & Hobby, Switzerland	1983-86
Costumer Fund Control Manager	UBS, Zurich, Switzerland	1983-86
Internal Organization Manager	Fides Trust (KPMG), Switzerland	1979-83

PROFESSIONAL DEVELOPMENT

IBM-RS6000	Certification	1997
Marketing	Diploma	1985
International Insurance	Certificate	1985
UBS Senior Manager	Certificate	1984
BSc	Business Administration	1975

PERSONAL

Interests and Pastimes:

Elected President of the Swiss Club of Nigeria. Managed Director's form al Swiss companies located in Nigeria and is the socio-economic link to the Swiss Embassy or the Swiss Ministry of foreign affairs.

Football. Played at the highest level. Successful Player / Coach for a third division team for one year.

Born: 1953. **Languages:** Swiss German, German, English, French and colloquial Italian & Spanish.

REFEREES

Chairman of Habbah Group of Companies

Chairman Federal Aviation Authority Nigeria,
S.C. , Managing Director GStelecom, Lagos, Nigeria,

Mr. S, Managing Director Panalpina Nigeria (Rtd.),

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